



ROOTED

T R E E S U R G E R Y

Rooted Tree Surgery | Privacy Policy

This privacy policy sets out how Rooted Tree Surgery uses and protects any information that you give to Rooted Tree Surgery when you use this website and contact form. Rooted Tree Surgery is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Rooted Tree Surgery may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 10 August 2017.

What we collect:

We may collect the following information:

- Full Name.
- Contact information including email address, Mobile and Home number.
- Demographic information such as postcode and Home address.

What we do with the information we gather:

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may contact you via, phone or email or post.
- We may give your contact details to sub-contractors in order for them to complete certain parts of the job or task.

Security:

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Links to other websites:

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any

information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- Please contact us direct either via email or phone with your request.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

We may use your personal information to send you information regarding to your the work being undertaken or the work other parties may be completing on our behalf.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable.

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